



Australian Government

Department of Employment and Workplace Relations

#### Type of Arrangement

Temporary Transfer under S26 of the Public Service Act 1999

#### Duration

6 months

#### Closing Date

16/12/2024

#### APS Classification

Executive Level 1

#### Security Clearance

Baseline

#### Office Arrangement

Flexible

#### Job Category

Research,  
Data

Department of Employment and Workplace Relations (DEWR)

## Assistant Director – Data Workforce Planning

📍 Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW

### What you'll do:

Reporting to the Director, the Assistant Director, Data Workforce Planning will be responsible for leading a project to develop the Department of Employment and Workplace Relations (DEWR) Data Capability Roadmap. The roadmap will support the implementation of existing high-level data and digital workforce strategies by identifying tailored capability lifting initiatives and defining associated measures of success.

### Skills and capability we need:

Work on this project will involve evidence gathering and close collaboration with workforce planning specialists and business areas to jointly agree on the most practical approach to supporting DEWR to lift data capability at an organisational level.

We imagine that our ideal candidate would have experience in strategic workforce planning, past successes in implementing learning and development opportunities in a public sector organisation and an existing understanding of the complexities of building a data capable workforce in the APS.

We recognise that there are a lot of different types of skills that would support this role, so encourage prospective applicants to explain how their unique skills and experiences would make them a good fit to successfully deliver this project.

### What you'll gain from the experience:

The successful candidate will gain experience working on a project that will benefit all of DEWR and support the department to build its capability as a data-driven organisation. The skills and experiences gained from this project will be highly transferrable to work in other APS agencies.

### About our team:

The Employment Services Data Management Section is a multi-disciplinary team with members located across Australia, working with a variety of flexible working arrangements that support our diverse needs. We operate virtually and collaboratively by default to stay engaged and contribute to the varied projects we lead to support the management of data within DEWR.

While the Assistant Director – Data Workforce Planning will be working exclusively on the DEWR Data Capability Roadmap project, they will be integrated into the section and have access to the skills and technology utilised by the rest of the team as they require.

**Additional information:**

Desirable: qualifications in strategic human resource management and/or workforce planning

**Contact Officer**

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**Recruitment Portal Link**

<https://dewr.nga.net.au/?jati=8EAAA130-AEB4-C178-7719-DB4E405C93>

**Vacancy Number**

VN-0752046

**Agency Employment Act**

PS Act 1999