



Australian Government

Salary

\$ 116075 to \$ 132386

Opportunity Type

Full-Time;Part-Time

Opportunity Status

Ongoing;Non-Ongoing

Opportunity Employment Type

Specified Term

APS Classification

Executive Level 1

Closing Date

28/07/2024

Job Category

Info/Comm Tech (ICT)

Office Arrangement

Flexible

Australian Digital Health Agency

Assistant Director, Release Manager

📍 Brisbane QLD, Canberra ACT, Sydney NSW

About the Agency

As the steward for digital enablement of Australia's health system, the Agency has a lead role in coordinating national engagement, delivery and adoption of digital health to enable person-centred, connected healthcare.

Responsible for national digital health services and systems from My Health Record to Electronics Prescriptions and my health app, our work directly impacts the lives of all Australians.

We're committed to fostering a diverse and inclusive workplace where everyone thrives. We welcome applications from diverse backgrounds. Our flexible working arrangements including, options to work from home or with varied hours, empower and support you to balance life and career seamlessly.

About the Role

Technology Services Division: Join our Technology Services Division, the heart of digital health innovation. We're entrusted with the operation and enhancement of a reliable, secure national digital health infrastructure and health support systems. Our commitment to fostering innovation ensures that we stay at the forefront of digital health advancements. Your role will be pivotal in transforming healthcare delivery. You'll contribute to the seamless operation of health support systems that are not just efficient but also safeguarded with the highest standards of security.

The EL1 Assistant Director (Release Manager) at Australian Digital Health Agency (the Agency) is accountable, under broad direction, to perform very complex work that provides the planning, leadership and management of more than one ITIL management Practices within the Agency. They perform complex to very complex work providing governance for all release across the Agency.

Release Manager will exercise a considerable degree of independence and perform a leadership role and will be responsible for defining and managing the requirements, scope and the end-to-end delivery of IT operational activities or projects or releases ensuring compliance with the Agency's framework, policies, and procedures. Release Manager must have high level stakeholder engagement skills and be able to understand, negotiate and resolve very complex, difficult, and/or sensitive issues that may arising within an IT operational setting or a project or a release.

Release Manager will be responsible for supporting the management and implementation of release process for code/upgrade through planning, development, test, and deployment into the production environment. In performing all aspects of the role, they will work closely with all internal and external stakeholder groups, ensuring they are effectively managed, engaged, and

informed at all stages of a release. The primary purpose of a Release Manager is to manage and ensure smooth and efficient release of software or products within organisation. Oversee development of schedule and plans and the entire release process with the support of Release Coordinators

You'll tackle challenges, make a difference, and enjoy competitive salary and flexible working conditions.

The key duties of the position include:

What You'll Bring

- Manage a team of Release Coordinators to deliver release management services across multiple products in a multi-vendor environment.
- Oversee planning, scheduling, delivery of the release of software or products with support from Release Coordinators.
- Provide high-level specialist expertise and advice on specific risks/issues. Serve as a first escalation for Release Coordinators and for all stakeholders involved in the release process. Effective communication is essential to ensure that everyone is aligned with the release plan and any changes, risks and issues are promptly addressed.
- Support Release Coordinators in identifying and mitigating risks associated with the release. Collaborate with Release Coordinators and other stakeholders involved in the release to anticipate potential risks and issues that could impact the release timeline or quality and oversee development of strategies to mitigate those risks.
- Oversee coordinator and completion of all necessary release tasks on time and in correct sequence with support from Release Coordinators.
- Oversee coordinator and completion of conduction of post-release evaluation to assess the success of the release with support from Release Coordinators.
- Be able to work in a fast and extremely busy operational environment, managing numerous releases concurrently.
- Actively manage key stakeholder relationships within and outside of the Agency to achieve the Agency's goals, anticipating and responding to their needs and expectations. *This position may be required to support release management activities outside of the standard business hours.

Eligibility

- Ability to obtain and maintain national police check.
- Australian Citizenship is a condition of eligibility.
- Ability to obtain and maintain a baseline security clearance with the ability to obtain and maintain a higher clearance if required by the Agency.

Notes

Additional Information

The position maybe filled in Brisbane, Sydney or Canberra. To apply, submit your resume and a cover letter.

Please contact the recruitment team at careers@digitalhealth.gov.au with queries relating to the application process. For all queries relating to the responsibilities of the position, please contact Ilyas Mohideen at ilyas.mohideen@digitalhealth.gov.au.

Order of Merit: Applicants rated as suitable will be placed in a pool of merit that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

Closing Date: 28th July 2024, 11:00pm

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

Contact Officer

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Contact Phone

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Agency Employment Act

PS Act 1999

Website

[Australian Digital Health Agency](#)

Position Number

0405_07/24

Vacancy Number

VN-0745300

Getting to know the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of

digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016.

The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

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